

JOINT APPLICATION FORM FOR RUBY INSTITUTE AND SUNRAYSLIA INSTITUTE OF TAFE

This application form is for the package program from ELICOS to ELICOS or a principal course between Ruby Institute and Sunraysia Institute of TAFE.

Your application can not be processed unless full documentation is attached.

Read this application form carefully, complete all sections and ensure that supporting documents are attached.

Section 1: Personal Details

Have you ever had a SuniTAFE student ID number? Yes No If yes please provide student ID:

Title: Mr Mrs Miss Other

Gender: Male Female Other

Family Name:

Given Name(s):

Date of Birth [DD/MM/YYYY]:

Current Age:

Passport Number:

Citizenship (as on passport):

Country of Birth:

Email:

Mobile Phone:

Home address in home country [mandatory]:

.....

Province/State:

Country:

Postcode:

Telephone:

Home address in Australia [if you are already in Australia]:

.....

State:

Postcode:

Telephone:

Section 2: Visa Information

Have you previously visited Australia? Yes No Have you previously breached any Visa conditions? Yes No

Have you ever been refused a Visa for entry to Australia or any other country? Yes No

Are you currently in Australia? Yes No

If yes: Visa type and subclass:

Expiry Date: [DD/MM/YYYY]

 Please attach copy of current visa

Family and Immigration History

Do you have a spouse or partner: Yes No

Do you have dependent children Yes No

Do you have family in Australia: Yes No



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Section 3: Ruby Institute Course Selection

Are you applying for: Package Program Campus Melbourne

Course	CRICOS Code	Intake Jan/Feb, April, July, Oct	Year

Section 4: Sunraysia Institute of TAFE Selection


Are you applying for: Package Program Campus Mildura

Course	CRICOS Code	Intake Jan, April, July, Oct	Year

Section 5: English Proficiency

Is English your first language? Yes No If no, what is your first language:


Was English the language of instruction for your secondary/tertiary studies? Yes No

 **Attach evidence**


I have completed an approved English Language test: Yes No

IELTS Academic: PTE Academic: TOEFL:

Overall Result: Date Taken: [DD/MM/YYYY]

 **Attach evidence**

Section 6: Education Background

 **A certified copy of original transcripts of all official results, translated in English, must accompany this application. Please include grading system to enable interpretation of academic results.**

Highest academic qualification studied:

High School Technical or Vocational Bachelor Degree Postgraduate Studies

Name of institution:

Qualification studied:

Completed: Yes No Year Awarded:


Country:

Language of instruction:



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Section 7: Application documents checklist *All applicants must provide these documents

 Please make sure the following are attached:

- *Copy of Passport
- *Certified and translated academic transcripts of highest qualification obtained with grading system
- *Certified English proficiency results (IELTS, PTE, TOEFL)
- *Statement of Purpose of Study
Provide a written statement that answers the following:
 - Why are you choosing to study the package program with Ruby Institute and Sunraysia Institute of TAFE?
 - Why are you choosing to study in Melbourne first, then moving to Mildura to study?
 - Why have you chosen this package program?
 - Do you have any friends and relatives living in Australia?
 - Curriculum Vitae or Resume (for applicants with work experience or a study gap)

If already in Australia

- Copy of current visa Copy of OSHC Certificate
- Copy of enrolment in any course if you are undertaking the course in Australia, including the CoE.

Section 8: Applicant Declaration

1. I declare that the information submitted with this application is correct and complete.
2. I understand that giving false or incomplete information may lead to the refusal of my application or cancellation of enrolment.
3. I acknowledge that the Ruby Institute and Sunraysia Institute of TAFE reserves the right to alter any course, subject, admission requirement or fee without prior notice.
4. I understand that the personal information I have provided may be released to government agencies as required by law. I further understand that it may be disclosed to third parties for the purpose of progressing my application.
5. I acknowledge that I have read and understand the description of the program/s that I am applying for on Ruby Institute and Sunraysia Institute of TAFE course guide and/or website.
6. I declare that I am a genuine temporary entrant and genuine student to Australia and that I have read and understood relating to the requirements, of the Student Visa at www.homeaffairs.gov.au.
7. I am aware of the tuition and living costs of my stay in Australia and have the financial capacity to meet such costs for the duration of my course. I will make timely payments of any fees or associated costs.
8. I authorise the Ruby Institute and Sunraysia Institute of TAFE to access the Australian immigration Visa Entitlements Verification Online (VEVO) system at any time to obtain information on my visa status.

Applicant Signature: Applicant Name:

Date:



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Section 9: Agent Representative Information

1. I have assessed the applicant and to the best of my knowledge the applicant is a genuine temporary entrant and genuine student as defined by Department of Home Affairs and I confirm the documents and information provided by the applicant did not disclose any conclusive grounds for rejecting the applicant's declarations that they are a genuine student.
2. To the best of my knowledge, the applicant is genuine in making this application and has every intention of completing all programs listed in the application.
3. The documents which form part of this application appear to be authentic and valid. Every effort has been made to verify the authenticity and validity of the documents which form part of this application.
4. To the best of my knowledge the applicant has genuine access to the total funds required while in Australia, to cover all travel, OSHC, tuition and living costs for themselves and any accompanying family members (if applicable). The applicant has been provided information about fees and living costs in Australia and understands their obligation to pay their fees. The applicant has provided evidence of funds required to undertake this study.
5. I confirm the student has signed this application form.
6. I have provided the student's personal email address and residential address, as disclosed to me by the student.
7. Where an applicant has submitted an offshore English placement test, the Agency guarantees that the test is the work of the applicant.
8. I have provided the applicant with information regarding the location and course information of both Ruby Institute and Sunraysia Institute of TAFE, including information of study in Melbourne and moving to study in Mildura.
9. I recommend the Ruby Institute and Sunraysia Institute of TAFE proceed with the assessment for admission of this applicant.

Agency name: Name of agent/counsellor:.....

Branch [city and country]:

Email: Telephone:

Signature of agent:

Section 10: Guardianship Details

Complete this section if you are under the age of 18 at application.

Name of parent/guardian:

Telephone [include country code]:

Email address [if available]:

Signature of parent/guardian: Date [DD/MM/YYYY]:

Email completed applications to:
admissions@ruby.vic.edu.au

Visit: www.ruby.vic.edu.au
www.sunitafe.edu.au/international

